


<div> <div>CONTRACTOR INSPECTION AND TEST PLAN</div>  </div>		SCOPE OF WORK:						WAIWARD ITP NUMBER:				LEGEND: R - REVIEW SU - SURVEILLANCE V - VERIFICATION W - WITNESS H - HOLD POINT			
		CONTRACTOR:			SUB CONTRACTOR:			REVISION #:							
		CONTACT PERSON:			TELEPHONE #:			DATE:							
		PROJECT:						PURCHASE ORDER #:							
		PLANT:													
		LOCATION:													
ACTIVITY NUMBER	ACTIVITY DESCRIPTION	RESPONSIBILITY	FREQUENCY	QUALITY CONTROL ACTIVITY	CONTROLLING PROCEDURE	ACCEPTANCE CRITERIA	VERIFYING DOCUMENT	INSPECTION TYPES							
								WAIWARD QA/QC		CUSTOMER QA/QC				REMARKS	
								R / SU / V / W / H	INITIALS & DATE	R / SU / V / W / H	INITIALS & DATE	R / SU / V / W / H	INITIALS & DATE		
GENERAL REQUIREMENTS															
1.0	Inspection Test Plan	Waiward Steel Shop	Once	Verify Document	Quality Manual	Customer QA	This ITP Signoff	V		R					
2.0	CWB W47.1 Certification is required	Waiward Steel Shop	Yearly	Verify Document	Quality Manual	CWB Certification	Letter of Validation	V		R					
3.0	CSA W178.1 Certification is Required	Waiward Steel Shop	Yearly	Verify Document	Quality Manual	CWB Certification	Letter of Validation	V		R					
4.0	Approval of Drawings is Required Prior to Shop Issuing	Waiward Steel Shop	Once	Document Verification	Quality Manual	Fabrication drawings	Stamped Drawings	H		H					
5.0	As-built Drawing are Required	Waiward Steel Shop	Only If Required	Document Verification	Quality Manual	Engineering Approval	Turnover package	H		H					
6.0	All Main Material Must be Traceable and MTR's are Required for Turnover	Waiward Steel Shop	Once	Document Verification	Quality Manual	Mill Test Report CSA S16-09	MTR'S	H		R					
7.0	Welder Qualifications	Waiward Steel Shop	Ongoing	Welder Testing	CWB W47.1/ Quality Manual	CSA W47.1 CSAW59	CWB Tickets	V		R					
8.0	Weld Procedures Approved / Stamped	Waiward Steel Shop	Once	Verify Documentation	Canadian Welding Bureau	Stamped by CWB	WPS	H		H					
JOB REQUIREMENTS															
9.0	Dimensional Acceptance for Each Fabricated Item is Required	Waiward Steel Shop	100% Ongoing	WSF Procedure	Daily Fitting Reports	Quality Manual CSA-S16-09	Letter Of Conformity	H		R				100% of all Fabricated Items	
10.0	Weld Inspection	Waiward Steel Shop	100% Ongoing	Visual Inspection	Stamped Engineering Drawings	CSA W59-03 Clause 11	Letter Of Conformity	W		R				100% of all Welds are Visually Inspected	
11.0	Weld Inspection	Waiward Steel Shop	Ongoing	UT	Stamped Engineering Drawings	CSA W59-03 Clause 11	NDE Report	V		R					
12.0	Weld Inspection	Waiward Steel Shop	Ongoing	MPI	Stamped Engineering Drawings	CSA W59-03 Clause 11	NDE Report	V		R					
13.0	Painting Quality Control Activities	Waiward Steel Shop	Once	WSF Procedure	Quality Manual	Manufacture's Recommendation	QC Paint Report	H		R					

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								WAIWARD QA/QC		CUSTOMER QA/QC				
								R / SU / V / W / H	INITIALS & DATE	R / SU / V / W / H	INITIALS & DATE	R / SU / V / W / H	INITIALS & DATE	
FINAL TURNOVER														
14.0	Turnover Documentation	Waiward Steel Shop	Once	WSF Procedure	Quality Manual	Customer QA/QC	1CD	H		H				

ITPs are to be used and signed off as the documents (verifying forms) are completed. All verifying forms must be completed entirely and N/A is to be put in the fields "not applicable." Where subcontractors are engaged in the primary contractor's scope of work, it is the responsibility of the primary contractor to perform quality assurance on the subcontractor performing the work. It is the project strategy to ensure that the inspection and test plan is being communicated to all involved field personnel; in order to raise awareness of the site specifications and requirements.

INSPECTION & TEST PLAN APPROVED FOR CONSTRUCTION

WAIWARD SHOP QA/QC REP.
SIGNATURE: _____

DATE: _____

CUSTOMER QA/QC REP.
SIGNATURE: _____

DATE: _____

CLOSE OUT OF ITP AND ACCEPTANCE OF WORK COMPLETED

WAIWARD SHOP QA/QC REP.
SIGNATURE: _____

DATE: _____

CUSTOMER QA/QC REP.
SIGNATURE: _____

DATE: _____